

Paper Purchasing Policy

It is the policy of the Big Yellow Group to use paper containing recycled content wherever practicable without compromising cost competitiveness, quality standards, technical requirements and delivery programmes. Big Yellow will select paper suppliers able to deliver products containing recycled materials that meet or exceed the performance standards of this policy and they are encouraged to offer them in competitive proposals.

Performance Standards

The supplier should offer recycled paper to the following specifications wherever possible.

1. Recycled fibre content:

| Paper type | Minimum recycled content |
|---|--------------------------|
| Coated paper | 50% |
| Uncoated paper | 50 – 70% |
| Copier paper | 100% |
| Toilet tissue, towels, rolls, napkins etc | 100% |

Note: Applying the National Association of Paper Merchants (NAPM) definition for recycled content, the recycled fibre can include converters' waste, printers waste and post consumer waste from homes and offices.

2. Bleaching:

Elemental Chlorine free (ECF) or preferably Totally Chlorine free (TCF)

3. Virgin fibre content:

Any virgin fibre contained must be sourced from a sustainable managed forest preferably with external certification or at a minimum with a defined internal management system.

The paper supplier should specify the percentage of recycled content (excluding mill broke), the bleaching method and details describing how any virgin content is from a sustainable managed source. The supplier should also state whether the papers have any eco labels, such as NAPM, Nordic Swan, Blue Angel or other environmental standard – or meet equivalent criteria.



James Gibson
Chief Executive Officer

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